

Children and Young People Scrutiny Panel –Work Programme 2015/16

Meeting Date – 1 July 2015

Theme: Setting the work programme			
Item	Purpose/intended outcome	Responsible officer /Member Topic Lead	External Witnesses /Representatives in attendance
Elected Member & Departmental Portfolio Priorities	Outlining the portfolio priorities of Cabinet Members and officers' service priorities for 2015-16 to inform discussion of the Panels work programme for 2015/16	Paul Ballatt/Yvette Stanley Cabinet Members – Cllrs Whelton and Martin	
Agreeing the Work Programme 2015/16	To agree work programme and consider: <ul style="list-style-type: none"> • thematic approach to work programme • appointing topic leads • getting the best from performance monitoring • how shorter task groups will operate • opportunities for pre decision scrutiny • monitoring of task group recommendations 	Cllr Katy Neep/Rebecca Redman	
Draft Final Report – Online Strategies in Schools Task Group	Panel to endorse report and recommendations for submission to Cabinet for consideration.	Rebecca Redman	
Performance Report	Discussion of proposed 'basket' of performance indicators for on-going monitoring	Paul Ballatt	

Meeting Date - 21 October 2015

Theme: Improving Health Outcomes for children and young people			
Item	Purpose/intended outcome	Responsible officer /Member Topic Lead	External Witnesses /Representatives in attendance
Looked after children and corporate parenting report	This is a standard item looking at services across the borough to support looked after children, pre and post-adoption.	Paul Ballatt	NHS Police
Annual report and business plan of Merton's Safeguarding Children Board	To enable the Panel to consider the work and performance of Merton's Safeguarding Children Board	Paul Ballatt	Invite Chair of MSCB and partner agencies.
Update Report	Update on developments affecting CSF department since the last scrutiny meeting for information.	Paul Ballatt	
Performance Report	Report on basket of indicators selected by Panel with commentary on areas of concern/underperformance.	Paul Ballatt	
Housing and employment offer for care leavers task group	To agree scope for cross cutting review to be undertaken over 2/3 meetings, to report back to the Panel at its March 2016 meeting.	Rebecca Redman	
Educational attainment of disabled children and young people task group	To agree scope for task group, to report back to Panel at meeting in February 2016.	TBD	
Work programme		Rebecca Redman	

Meeting Date – 3 November 2015

Theme: Safeguarding/Corporate Parenting			
Item	Purpose/intended outcome	Responsible officer /Member Topic Lead	External Witnesses /Representatives in attendance
CSF Budget Proposals (Round 1)	To enable the Panel to comment on the budget proposals and any new or revised savings as part of the first round of the process for agreeing the councils budget and business plan.	Yvette Stanley/Zoe Church	
Executive Response and Action Plan – Online Strategies in Schools Task Group	To provide a response from Cabinet outlining which recommendations from the review have been agreed and how they will be implemented going forward.	TBD	
Update Report	Update on developments affecting CSF department since the last scrutiny meeting	Paul Ballatt	
Performance Report	Report on basket of indicators selected by Panel with commentary on areas of concern/underperformance.	Paul Ballatt	
Work programme		Rebecca Redman	
Transfer of public health functions to the local authority and broader engagement of health in service provision - task group	To agree scope of potential task group review	TBD	Witnesses/partners to be identified. Public Health CCG Head of Community Health Services provision

Meeting Date – 13 January 2016

Theme: Budget Scrutiny			
Item	Purpose/intended outcome	Responsible officer/Member Topic Lead	External Witnesses/Representatives in attendance
CSF Budget Proposals (Round 2)	To enable the Panel to consider the councils budget and business plan proposals and forward any comments/recommendations to the Overview and Scrutiny Commission to compile a scrutiny response on the Budget/Business Plan to Cabinet. To include discussion of major projects identified in CSF draft service plans.	Yvette Stanley/Zoe Church	
Update Report	Update on developments affecting CSF department since the last scrutiny meeting for information.	Paul Ballatt	
Performance Report	Report on basket of indicators selected by Panel with commentary on areas of concern/underperformance. Members may wish to select areas for more in-depth scrutiny if there is persistent underperformance in a particular service/area.	Paul Ballatt	
Work programme		Julia Regan	

Meeting Date – 10 February 2016

Theme: School Standards			
Item	Purpose/intended outcome	Responsible officer /Member Topic Lead	External Witnesses /Representatives
Responsible Cabinet Member review	Update from the responsible Cabinet Member(s). Questions from panel members.	Martin Whelton/Maxi Martin	
School Standards	Annual Report on Attainment and Progress of Pupils in Merton Schools. To include consideration of attainment of disabled children and young people	Jane McSherry Cllr Katy Neep to report back on task group work	
Briefing- School Standards Committee	To gain a more in depth understanding of the role and work of this Committee and to seek the view of the Chair of the School Standards Committee on areas of concern and how scrutiny might support this work.	Cllr Dennis Pearce Jane McSherry	
Progress Update - School leadership succession planning task group	<ul style="list-style-type: none"> • To enable the Panel to performance manage delivery of the task group's recommendations • Topic leads should be appointed to champion this work through a follow up meeting with lead officers mid-year 	Jane McSherry	
Update Report	Update on developments affecting CSF department since the last scrutiny meeting	Paul Ballatt	
Performance Report	Report on basket of indicators selected by Panel with commentary on areas of concern/underperformance.	Paul Ballatt	
Work programme	Chair to outline ideas for March meeting.	Annette Wiles	

Meeting Date – 22 March 2016

Theme: Transition between child and adult social care and health services			
Item	Purpose/intended outcome	Responsible officer/Member Topic Lead	External Witnesses/Representatives in attendance
Responsible Cabinet Member review	Update from the responsible Cabinet Member(s).	Martin Whelton/Maxi Martin	
BREAKOUT GROUPS			
Looked after children and corporate parenting report	Update to October 2015 report if available - looking at services across the borough to support looked after children, pre and post-adoption.	Paul Angeli	Invite partners.
Report of housing and employment offer for care leavers task group	Report back from the task group and recommendations for agreement to forward to Cabinet (and partners where appropriate) for consideration	Councillor Katy Neep Julia Regan	
Recruitment of foster carers and other placements for looked after children	Report on the recruitment of foster carers with a view to identifying any areas for further scrutiny/or make any recommendations to Cabinet or partners.	Paul Ballatt	
PLENARY SESSION			
Update Report	Update on developments affecting CSF department since the last scrutiny meeting	Paul Ballatt	

Performance Report	Report on basket of indicators selected by Panel with commentary on areas of concern/underperformance.	Paul Ballatt	
Work programme		Annette Wiles	
Topic Suggestions	Panel to raise any topics for the 2016/17 work programme to consider at the Topic Workshops in May/June 2016	Annette Wiles	

Special meeting – date to be determined.

Pre decision scrutiny – School Expansion Programme	To enable the Panel to comment at pre decision stage on revised proposals for the school expansion programme.	Paul Ballatt	
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Forward plan for next municipal year

June/July meeting

Progress Update – online strategies in schools task group	<ul style="list-style-type: none"> • To enable the Panel to performance manage delivery of the task group’s recommendations • To appoint topic leads to champion the work 	Paul Ballatt	
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